

FUNERAL AND MEMORIAL PLANNING GUIDE

Our goal in providing this information is to educate, inform and prepare the Calvary family to best plan their memorial arrangements either in advance or as the need arises.

This guide is designed to help you navigate the details and find local resources to ease the process of what is often a difficult time of loss.

*"Praise be to the God and Father of our Lord Jesus Christ,
the Father of compassion and the God of all comfort,
who comforts us in all our troubles, so that we can
comfort those in any trouble with the comfort
we ourselves receive from God."*

1 CORINTHIANS 1:3-4



1010 N Tustin Avenue | Santa Ana, CA 92705
714.973.4800 | www.calvarylife.org

KNOW THE PERSON'S WISHES (BEFORE DEATH)

- Know the location of the will, birth certificate, marriage and divorce certificates, Social Security information, life-insurance policies, financial documents, and keys to safe deposit box or home safe.
- Ask the person's wishes about funeral/memorial service arrangements, organ donation, and burial or cremation.
- Have the person complete an advance directive, including a living will, which specifies wanted and unwanted procedures. (You'll find state-specific advance directives at caringinfo.org, a website of the National Hospice and Palliative Care Organization.)
- The person should also appoint a health-care proxy to make medical decisions if he or she becomes incapacitated.
- The person should consider having a do-not-resuscitate order. That tells health-care professionals not to perform CPR if the person's heart or breathing stops and restarting would not result in a meaningful life.
- Make sure the person gives copies of the documents to his/her doctor, a few family members and friends. Take the applicable documents to the hospital if the person is admitted.

STEP BY STEP GUIDE

Immediately:

1. Get a legal pronouncement of death. If no doctor is present, you'll need to contact someone to do this.
 - If the person dies at home under hospice care, call the hospice nurse, who can declare the death and help facilitate the transport of the body.
 - If the person dies at home without hospice care, call 911 and have in hand a do-not-resuscitate document if it exists. Without one, paramedics will generally start emergency procedures. The paramedics may be permitted to pronounce death. If not, they will take the person to an emergency room for a doctor to make the declaration.
2. Arrange for transportation of the body to a mortuary or crematorium. If no autopsy is needed, the body can be picked up by a mortuary/crematorium (by law, a mortuary/crematorium must provide price info over the phone). If no arrangements have been made, the hospital will have the body refrigerated at a contracted mortuary at your daily expense. It is expensive so you will want to make burial or cremation arrangements as soon as possible.
3. Notify the person's doctor or the county coroner.
4. Notify close family and friends. (Ask someone to help contact others.)
5. Handle care of dependents and pets.
6. Call the person's employer, if he or she was working. Request info about benefits and any pay due. Ask if there was a life insurance policy through the company.

Within a few days after death:

7. Arrange for funeral/memorial service and burial/cremation. Search the person's documents to find out if there was a prepaid burial plan. Ask a friend or family member to go with you to the mortuary. Mortuaries will either embalm or cremate the deceased based upon the wishes of your loved one or your family.

Embalm: The law does not require embalming. So keep this in mind if there is to be a viewing and/or the funeral is open casket. An open casket will also require additional preparation and cost.

Cremate: Typically least expensive but shop around as costs vary. The mortuary/cemetery will try to sell you a burial plot or crypt to house the remains. This is optional. You can store the urn yourself or scatter the remains in a state approved manner. Check local and state regulations.

*Note: UCI (949.824.6061) and Loma Linda (909.558.4301) will pick up the body which then will be used for research after which the body will be cremated and returned to the family for free.

Cemetery burial options (whether embalmed or cremated)

What you have to buy from the cemetery: A cemetery that provides full service has many options to consider. The only items you are required to purchase from the cemetery are:

- The burial plot (For internment in a casket or if you wish in an urn if cremated.) Cemeteries charge varying prices for burial plots. Some still sell individual plots but many have gone to over/under plots where spouses can be buried in the same plot but one on top of the other.
- The cement vault. (The container the casket goes into.) The law does not require outer burial containers, but cemeteries may require them because they keep the ground from settling after burial.
- The digging of the grave, laying the body to rest and covering the grave.
- Maintaining the grounds.

NOTE: Cemeteries have been consolidating across the country with one large corporation now owning 1500+ cemeteries. As a result, you may find very similar packages and pricing if a cemetery is under the same ownership.

What you can purchase elsewhere: All other items and services including cremation, embalming, transportation, memorial programming, caskets, headstones, graveside flower urns, flowers and memorial service items can all be purchased wherever you wish.

Funerals/Memorial Services: You are free to choose what kind of funeral/memorial service you wish:

- Graveside (free)
 - Your home church (free or small fee)
 - Pay to use the facilities at a cemetery (most expensive)
8. If the person was in the military or belonged to a fraternal or religious group, contact that organization. They may have burial benefits or conduct services.

9. Prepare an obituary.
10. Ask a friend or relative to keep an eye on the person's home, answer the phone, collect mail, throw food out, and water plants.

Up to 10 days after death:

11. Obtain death certificates from ochealthinfo.com. Get multiple copies. You'll need them for financial institutions, government agencies, and insurers.
12. Take the Will to the appropriate county or city office to have it accepted for probate. (Not necessary if a Living Trust exists.)
13. If necessary, the estate's executor should open a bank account for the deceased's estate.
14. Contact:
 - The trust and estate attorney (If a Living Trust exists.) to learn how to transfer assets and assist with probate issues.
 - Police to have them periodically check the deceased's house if vacant.
 - Accountant or tax preparer to find out whether an estate-tax return or final income-tax return should be filed.
 - The person's investment adviser for information on holdings.
 - Bank regarding accounts and safe deposit box.
 - Life insurance agent to get claim forms.
 - Social Security (socialsecurity.gov; 800.772.1213) and pension provider from which the deceased received benefits, such as Veterans Affairs (va.gov; 800.827.1000), to stop payments and ask about applicable survivor benefits.
 - Utility companies to change or stop service, and postal service to stop or forward mail.

FUNERAL/MEMORIAL SERVICE AND RECEPTION PLANNING

Planning the order of service:

- Contact the facility where the service will be held (church, mortuary, cemetery) to make arrangements date and time of service.
- Contact the officiate or funeral/memorial service coordinator to go over order of service. They will be able to provide a general idea of a service. You can then customize it. They also will be able to help you determine an approximate number of people who will be attending.
- The staff at the location of the service should be able to contact musicians, etc. who may be needed for the service.
- You will need a guest book. If a large number of people are expected, purchase a loose leaf guest book to allow more people to sign at one time.

Planning a reception:

- Contact the facility where the reception will be held. Some people opt to have the reception in a home or at a restaurant. If it will be at a restaurant, make reservations.
- Meet with the coordinator who will be able to help with all of the details such as food, drinks, linens, etc.

Inform the following people of service arrangements:

- Friends and relatives
- Employer and fellow employees
- Cemetery or other burial place (e.g. crematorium)
- Other organizations to which the deceased belonged (churches, social clubs, etc.)

LOCAL RESOURCES

CREMATORIUMS

- Neptune Society
818.845.0811 | 4312 Woodman Ave, 3rd Fl, Sherman Oaks, CA 91423
- The Omega Society
714.754.7781, 800.646.6342 | 2800-A S Main St, Santa Ana, CA 92707
www.omegasociety.com

CEMETERIES

- Fairhaven Memorial Park & Cemetery (Cremation Available)
714.921.1100 | 1702 Fairhaven Ave, Santa Ana, CA 92705
- Forest Lawn
Glendale: 800.204.3131 | 17125 Glendale Ave 91205
Cypress: 888.204.3131 | 4471 Lincoln Ave 90630
- Santa Ana Cemetery (Next to Fairhaven)
714.953.2959 | 1919 E Santa Clara, Santa Ana, CA 92705
- Riverside National Cemetery (Veterans)
909.653.8417 | 22495 Van Buren Blvd, Riverside, CA 92518
- Rose Hills Memorial Park & Mortuary
562.699.0921 | 3888 S Workman Mill Rd, Whittier, CA 90601
- Westminster Memorial Park & Mortuary
714.893.2421 | 14801 Beach Blvd, Westminster, CA 92683

MORTUARIES

- Brown Mortuary
714.542.3949 | 204 W. 17th St, Santa Ana, CA 92706
- Fairhaven Memorial Park & Cemetery
714.921.1100 | 1702 Fairhaven Ave, Santa Ana, CA 92705
- Ferrara Colonial Mortuary
714.639.2711 | 351 N. Hewes Ave, Orange , CA 92869
- McAulay and Wallace Mortuary
Fullerton: 714.525.4721 | 902 N Harbor Blvd 92832
Yorba Linda: 714.777.2692 | 18311 Lemon Dr 92886
www.mcaulaywallace.com
- Saddleback Mortuary
714.544.1450 | 220 E. Main St, Tustin, CA 92780
- Shannon-Bryan Mortuary
714.771.1000 | 137 East Maple Ave, Orange , CA 92866
- Westminster Memorial Park & Mortuary
714.893.2421 | 14801 Beach Blvd, Westminster, CA 92683

MISCELLANEOUS

Places where other items can be purchased

- Costco (Urns, Caskets, Casket Flower Sprays)
Costco.com
- Oswald Memorials
714.898.0991 | 14728 Beach Blvd, Westminster, CA 92683
oswaldmem@verizon.net
- Walmart (Urns, Caskets, Veteran Flag Cases)
Walmart.com

LOCAL RESOURCES

ATTORNEYS (WILLS/TRUSTS)

- David A. Brown, J.D. Brown and Streza, LLP
949.453.2900
8105 Irvine Center Drive, Ste 700, Irvine, CA 92618
www.brownandstreza.com
- Kevin Fehrmann - Attorney at Law
949.453.1010 | 16148 Sand Canyon Ave., Irvine, CA 92618
- Jeffrey R. Hartmann - Attorney at Law
949.429.2578 | 501 N. El Camino Real, Ste 200, San Clemente, CA 92672
- Dennis L. Watson - Attorney at Law
714.879.9805 | Cell: 714.936.3398
Will come to your home | lawtrams@aol.com or lawtrams.com

A NOTE ABOUT THIS GUIDE

We minister to the church family, their relatives and friends in their time of bereavement. We also minister to families and individuals of our community as the opportunity arises, in a loving, caring, spiritual and professional way, working with mortuary and cemetery personnel, assisting in every way possible to meet the needs of those we are called upon to serve.

It is the church's desire to minister to all who are in need at the time of bereavement. All services provided by Calvary must conform to the beliefs and practices of the church's Board of Elders and Pastoral Staff.

Calvary Church is not a representative or agent of any named entities. This document does not constitute an official relationship between the church and the listed professionals or businesses. Calvary members, attenders and/or others who use this resource do so at their sole discretion. No endorsements are meant nor intended.

Learn about the resources available through Calvary Care Ministries, including the GriefShare support group at calvarylife.org/care



CALVARYCARE
ministries